

REPORT TO: WECA OVERVIEW AND SCRUTINY COMMITTEE
DATE: 12 JUNE 2019
REPORT TITLE: DATES AND TIMES OF MEETINGS 2019/20
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AUTHOR: IAN HIRD, DEMOCRATIC SERVICES & SCRUTINY MANAGER

Purpose of Report

1. To agree dates and times of meetings for 2019/20.

Background / Issues for Consideration

2. It is proposed that the committee meets on the following dates:
 - 10.00 am, Wednesday 17 July 2019, Kingswood Civic Centre (pre-meeting at 9.30 am)
 - 10.00 am, Wednesday 2 October 2019, Bath Guildhall (pre-meeting at 9.30 am)
 - 10.00 am, Wednesday 4 December 2019, Bristol City Hall (pre-meeting at 9.30 am)
 - 10.00 am, Wednesday 29 January 2020, Kingswood Civic Centre (pre-meeting at 9.30 am)
 - 10.00 am, Wednesday 18 March 2020, Bath Guildhall (pre-meeting at 9.30 am)
3. It is suggested that, as in 2018/19, the committee may wish to schedule informal meetings at the approximate mid-point between (and suitably well in advance of) formal meetings, to enable updates/briefings to be given as may be required and to consider/review agenda setting for the formal meetings.

Recommendation:

That the proposed meeting dates as set out para. 2 of the report be agreed, and that informal meetings also be scheduled as proposed in para. 3 of the report.

Background papers: None.

West of England Combined Authority Contact:

Any person seeking background information relating to this item should seek the assistance of the contact officer for the meeting who is Ian Hird / Tim Milgate on 0117 332 1486; or by writing to West of England Combined Authority, 3 Rivergate, Temple Way, Bristol BS1 6ER; email: democratic.services@westofengland-ca.gov.uk